



- V. Update from Douglas FFA – Youth members present to voice suggestions and concerns. Lauryn Vollman brought suggestions for the Cattle show in regards to the bred and fed division. Lauryn would like the board to consider the idea of a hiring a different judge for this class, perhaps someone in the cattle feeding industry. Savanna voiced suggestions in regards to the timing of the sheep and goat shows as well as questions regarding who to address during fair when concerns arise in a specific species area. Savanna also spoke on behalf of the Poultry showman and asked that this year's judge be qualified. All spoke in regard to the need to ensure that buyers pay in a timelier fashion.
- VI. Update from Glenrock FFA – None
- VII. Converse County Youth Rodeo Superintendent: Karmin Addleman
  - a. Time was set for a 5pm start on Monday, July 17th
  - b. Jim made a motion to put Karmin in place as the event superintendent and allow her to start working with Kelsey and R squared on event details
  - c. Details of the event were discussed. 3 age divisions (Pee Wee, Junior and Senior), pre-entry required, buckles awarded for all around, halters for reserve, still discussing entry fees and payout.
  - d. Karmin requested a food vendor for the event
- VIII. Ranch Rodeo – Superintendent: Alex Smith
  - a. Alex updated the board on pros and cons from last year's event
  - b. Alex requested the possibility of adding an open bronc match to the event.
  - c. Nick made a motion to allow spending up to \$6,500 on this event and allow Alex to start working with R squared consulting for production, sponsorship, and advertising.
  - d. Alex would like to start the process of making this event WSRRA sanctioned
  - e. Stacey verified that there would be a mutton busting section during this event and will get back in touch with Kami North
  - f. Alex will continue working on details of the event as well as sanctioning opportunities
- IX. R Squared Consulting Update Contract Personal: Reba Talbott & Becky Podio
  - a. Reviewed sponsorship brochure, board asked questions and asked for clarification on select items
  - b. Contract for sponsorship acquisition was reviewed, Nick made a motion to approve the presented contract, Mitch 2<sup>nd</sup>, motion carried. Reba will provide the board with a final contract to sign.
  - c. Reba presented the offer for advertising with Matt Addleman and the Douglas Budget, the board reviewed proposal and looked over the advertising budget. Jim made a motion to spend the \$4,500 on this advertising opportunity, with the understanding that R squared will work with Kelsey (Fair Manager) to submit a grant with the Converse County Tourism Board to help with this cost, Stacey 2<sup>nd</sup>, motion carried

### **Old Business**

- X. Week-Of Schedule Fair Manager: Kelsey Stephens
  - a. Moving Cat show back an hour to allow for more time between show and Static Interview judging
  - b. Moving Sheep show to 10:30 am to allow for more time between the goat and sheep show
  - c. Kelsey will be finalizing and publishing the schedule
- XI. Judges Board Member: Stacey Etchemendy
  - a. Stacey presented judges that have given a verbal agreement for approval for contract. On the list is a Josey Bailey (Horse Show), Ron Broten (Horse Show), Larissa Fritz (Sheep/Goat), Ben Fritz (Cattle/Hogs). Jim made a motion to approve the judges presented Mitch 2<sup>nd</sup>, motion carried
- XII. Show Superintendents Fair Manager: Kelsey Stephens
  - a. Next Meeting, April 27<sup>th</sup> at 5:30pm at Rosie's in Glenrock

- b. Superintendents still needed
  - i. Swine
  - ii. Small Animal (Dog, Cat, Rabbit, and Poultry)
  - iii. Static
  - iv. Horse – Reba Talbott volunteered and will be finding someone to help her
- c. Stacey made a motion to pay the following amounts
  - Large Animal - \$500
  - Small Animal/ STATIC \$250
  - Barn - \$1,500
  - Horse Show Announcer/ Clerks - \$100
  - All other clerks and help – meal tickets
  - ALL superintendents will receive a free camping spots for any or all of the fair dates.
  - Nick 2<sup>nd</sup> the motion, motion carried
- XIII. Committees
  - a. Livestock Committee, current volunteers include the following;
    - i. Kenzie Mares, Kyle & Keely Haar, Mitch Falkenberg, Jim Dona
- XIV. Budget Request Board Treasurer: Mitch Falkenberg
  - a. Budget has been submitted to the BOCC
- XV. Minutes to Karen (County Clerk) Board Member: Stacey Etchemendy
  - a. Stacey will send last month's meeting presented by Mandy Jones as well as this month taken by herself. She will also post to fair website.
- XVI. By-Laws Fair Manager – Kelsey Stephens
  - a. Has submitted requested changes/clarifications to BOCC, response has been distributed to board members

### **New Business**

- XVII. Fair Theme Board Interim Chair – Nick Ladd
  - a. Board has voted on proposed themes presented by the Wild Bunch 4-H Club, board voted on "Barn to be Wild. Western Sign and Design is working on a sketch and logo for this theme.
- XVIII. BOCC Meeting
  - a. All board members asked to attend a meeting with the BOCC on April 18<sup>th</sup> at 2:45pm
- XIX. CCFB Officer Nominations and Elections Board Interim Chair – Nick Ladd
  - a. Chairman
    - i. Jim nominated Nick Ladd, Nick accepted
    - ii. Unanimous vote was cast in favor of Nick
  - b. Vice Chairman
    - i. Stacey nominated Jim Dona, Jim accepted
    - ii. Unanimous vote was cast in favor of Jim
  - c. Treasurer
    - i. Stacey nominated Mitch Falkenberg, Mitch accepted
    - ii. Unanimous vote was cast in favor of Mitch
  - d. Secretary
    - i. Mitch nominated Stacey Etchemendy, Stacey accepted
    - ii. Unanimous vote was cast in favor of Stacey
- XX. New Office Location
  - a. Mitch has inquired about 261 Brownfield, Stacey went and toured location. They will be getting back with Mitch as to if the owners would be interested in only renting part of the space available
- XXI. Other
  - a. Jim explained his expectations of the board as he joins as the newest member, requested the possibility of two meetings per month

- XXII. The meeting was adjourned at 10:00 PM. Next meeting will be May 10, 2023, 6:00pm at the Wyoming State Fair Board room.
- XXIII. Executive session - none



**Fair Manager Report:  
Kelsey Stephens  
Activities from March 9th, 2023 to April 12th, 2023**

Completed, **To-Do**, **Invoice**, Discuss w/ Board:

1. Drafted Changes to Bylaws Emailed to Karen
  - a. Send updated email to board members
2. Draft new fair schedule
3. Make awards spreadsheet into a google form.
4. **Kistler Tent and Awning Invoice: Called and spoke with Kevin about late bill**
5. Contact Karen about bids, 307-358-2344, Mitch said he would contact her, check back with Mitch
6. Organized Email
7. **Call Kourtney to get Insurance Certificate**
8. **Get new quote for insurance**
9. Email Food Vendors
10. **Set up a supers meeting**
11. Get with Nick and get going on showworks
12. Send awards books and new schedule to Reba
13. **Get permits/ambulance for set events**
14. **Introduction post on Facebook**
15. **Start on finding judges Dog/ Cat Chicken/Rabbit**
16. **Food vendors,**
  
17. Frank E. will hold roping on Sunday the 23rd
18. Sent sponsorship list to Rsquared
19. **Order Buckles, Banners, Jackets, Thank You Cards**
20. **Ribbon inventory**
21. **WSF Rental agreement needs to be completed**
22. **Final Approval on Fair Schedule**

23. Swine & Sheep Tagging May 23rd

24. Fence Post Magazine emailed us and will post our schedule for free if we get it to

**Leah Brence before May 5th.**

25. PO BOX fee of \$78 Due by 04/30/23, Connie Warner emailed this notice we need to update our contact info

12:18 PM

04/12/23

Accrual Basis

**Converse County Fair**  
**Balance Sheet - All Accts**  
As of April 12, 2023

	<u>Apr 12, 23</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Converse County Bank - 839	174,026.00
CCB-6036 - Market Sale Acct	16,272.98
Total Checking/Savings	190,298.98
Accounts Receivable	
Market Sale A/R	-6.54
Total Accounts Receivable	-6.54
Total Current Assets	190,292.44
Fixed Assets	
Fair Equipment	
Sound System	1,610.00
Total Fair Equipment	1,610.00
Office Equipment	1,559.25
Total Fixed Assets	3,169.25
<b>TOTAL ASSETS</b>	<b><u>193,461.69</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	91.20
Total Accounts Payable	91.20
Other Current Liabilities	
Payroll Liabilities	1,027.50
Total Other Current Liabilities	1,027.50
Total Current Liabilities	1,118.70
Total Liabilities	1,118.70
Equity	
Retained Earnings	142,890.11
Net Income	49,452.88
Total Equity	192,342.99
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>193,461.69</u></b>